



renewable
energy
& energy
efficiency
partnership



REEEP Experts – General Terms of Engagement.

Any person selected to act as an Expert for REEEP Programmes will do so on a purely individual and independent basis.

Any arrangement entered into between the Expert and REEEP will be strictly confidential and a matter between REEEP and the individual. The Expert will not publicise or promote their relation with REEEP unless express permission to do so has been obtained from REEEP.

All information held by REEEP regarding the Expert will be used for internal management and operational purposes and only divulged to external parties after consent from the Expert has been obtained.

Any Expert engaged by REEEP must ensure that no conflict of interest exists due to professional or personal affiliations with project participants¹. The experts should not be employed by the REEEP secretariats or associated with any of the REEEP steering committee members or members of governance bodies. If the Expert becomes aware of any such, or possible, conflict of interest they should inform REEEP immediately.

REEEP will contact the Expert to confirm their availability prior to issuing any formal contract or commencing any official assignment.

REEEP will pay a standard rate of Euro 400 per day for any agreed activity in support of REEEP Programmes and activities, including but not limited to Project Proposal Assessments, Project Impact Assessments, data collection, report writing and representing REEEP at events.

Notice of any such activities will be given in a timely manner allowing for all necessary preparations to be undertaken.

Any associated direct costs including travel costs required for the assignment will be reimbursed.

There will be an annual open invitation for interested parties to apply to become REEEP Experts. REEEP will hold the details of all selected Experts within a secure database for a period of one year. Any current Expert profile not updated at the end of this time will automatically be archived.

Acceptance of an applicant as a REEEP Expert is in no way a guarantee of engagement for assignments or any financial remuneration. The engagement of an Expert for an assignment remains at the sole discretion of REEEP and will depend on the skills and expertise required for the specific task or situation as they arise.

¹ The Expert must not be employed by or involved with any project implementing organisation in any way whatsoever including personal linkages.